

UPG Parish & St. John's Windish Lutheran Church
Joint Council Meeting
St. Peter's

Bethlehem, PA
May 03, 2022

Members Present: Joe Bleier, Jimmy Bleier, Gina Brockway, Sandra Butch, Ron Dalla Piazza, Susan DeAngelis, Lou Dravec, Steve Granlund, Bonnie Harper, Tracy Heberling, David Kolman, Nancy Kostas, Ron Leposa, Michele Lloyd, Donna Musselman, Kenda Riley, Lois Ritchie, Tom Sarver, Tom Seifert, Maria Skrilec, Susan Vitez			
Members Excused: Teryan Gerhard, Sharon Lintner, Donna Mackaravitz, Jon Terry, Linda Toltesi, Catherine Ziel			
Members Absent: Harmony Gubich, Buzz Heidecker, Tina Piscitello, James Ritchie			
Clergy/Staff members/Guests present: Pastor Suzanne, Pastor Mike, Linda Maule			
Topic	Discussion	Action	Resolution
<i>Call to Order</i>		@ 1904 by David Kolman (presider), Gina Brockway, & Tom Seifert	
<i>Opening Prayer</i>		Offered by Pastor Mike	
<i>Approval of Agenda</i>		Motion to approve made by: Gina Brockway 2 nd by: Joe Bleier	Approved unanimously
<i>Approval of Minutes March 15, 2022</i>	As distributed	Motion to approve March minutes as distributed made by: Sandy Butch 2 nd by: Nancy Kostas	Approved unanimously
<i>Treasurer's Updates</i>	LOC as submitted by Catherine Ziel St. Peter's as submitted & reported by Joe Bleier Tithed portion of bequest from Richard Clay: \$4500.00 to Habitat for Humanity; \$4500.00 to Refugee Resettlement St. John's Windish as submitted & reported by Maria Skrilec	Motion to approve submitted reports for the UPG & SJW made by: David Kolman 2 nd by: Donna Musselman	Approved unanimously
<i>Staff Concerns</i>	None		
<i>Staff Reports</i>	As distributed		Informational
<i>Issues from Staff Meeting</i>	Brynn Anderson will be entering seminary studies in the fall; position of UPG Administrative Assistant will need to be filled; goal is to fill position in a timely fashion to enable Brynn to train someone new	A Personnel Team will need to be convened; Nancy Kostas, who has been on this team in the past agreed to assist in this endeavor	Informational

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		Nancy will reach out to Steph MacGregor who has experience in this field for assistance	
<i>Committee Reports</i>			
<i>LOC</i>	Property Committee report as distributed	Suggestion made to combine this committee as others (Worship & Music; GWOH; Stewards & Angels in Ministry) have done so the committee will function across all 3 campuses	Kenda Riley volunteered to facilitate
<i>St. Peter's</i>	None		
<i>St. John's</i>	None		
<i>Joint GWOH & Stewards & Angels in Ministry</i>	As distributed	Next meeting May 05, 2022	Informational
<i>Worship & Music Committee</i>	None	Next meeting May 04, 2022	Informational
<i>Tech Team</i>	Met March 22, 2022		
<i>Old Business</i>			
<i>COVID-19</i>	In light of the recent, albeit, small outbreak of COVID within the church family, a suggestion was made to establish a protocol & chain of notification to permit the timely dissemination of future positive test results in order to assist the campus staff when such information is made known	Will continue to monitor COVID environment & made decisions based upon current, accepted guidelines from public health experts	Informational
<i>Synod Assembly June 10-11, 2022</i>	Delegates: SJW – Sharon & Guy Lintner STP – Cindy Kemp & LOC – Jack Reichel &		Will continue to seek volunteers for this ministry via current methods of information dissemination
<i>New Business</i>			

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<i>Bear Creek Campership</i>	Brought to the floor at the meeting Request made to provide partial funding for youth wishing to attend this summer; in the past approximately 1/3 of the total cost was provided in the form of scholarship grants	Motion to provide 1/3 of the cost of a campership to youth to defray the expense of attending this camp made by: Joe Bleier 2 nd by: Donna Musselman	Approved unanimously Announcements will also be made through email & post church service announcements for anyone wishing to sponsor a youth
<i>St. Peter's Building Use Requests</i>	Brought to the floor at the meeting Head Start The renewal contract was signed on 04/29/2022 for Head Start to continue to use the building for the 2022-2023 school year Pastors & Guardians of Holy Israel requesting to use the building on Friday evenings for rehearsals; it was brought to the attention of the council that this group has not remitted April payment for current use of the building	This request is tabled until such time as Pastors & Guardians of Holy Israel meet compliance of payment responsibilities	Informational As discussion was completed, an email vote will be made prior to the next scheduled council meeting if payment responsibilities are met
<i>Next Steps Toward Blending</i>	As mandated by recent vote of all three (3) congregational meetings		
<i>Recommendations from Transition Team</i>			
<i>Unity Team</i>	Three (3) members from each congregation council will serve on this team	STP-Kenda Riley, Joe Bleier, David Kolman LOC-Nancy Kostas, Mike Horwath, Mary Mann SJW – Gina Brockway, Linda Toltesi, Kevin Remaly Motion to endorse the formation of the Unity Team & the members made by: Sandy Butch 2 nd by: Bonnie Harper	Approved unanimously

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	Members will be installed at the 1030 service on May 15, 2022		Informational
<i>Atty William Matz</i>	<p>A recommendation was made to engage the services of this attorney for legal work for new the congregation & the dissolution of the existing three (3) congregations properties; He has prior experience in working with church mergers Questions arose to the proposed legal contract that was distributed in regard to the retainer fund</p> <p>Suggestion made to have the Unity Team contact the attorney for clarification of the use of the retainer fund & replenishment thereof so as to maintain congregational adherence to their constitutional budgetary requirements</p>	<p>Motion to have council presidents sign agreement by: Nancy Kostas 2nd by: Gina Brockway</p> <p>Motion to have the Transition Team contact the attorney for clarification of retainer fund made by: Sandy Butch 2nd by: Bonnie Harper</p> <p>Motion to task the Unity Team with this clarification made by: Joe Bleier 2nd by: Tom Sarver</p>	<p>Based upon ensuing discussion this motion was rescinded by Nancy Kostas</p> <p>Based upon ensuing discussion this motion was rescinded by Sandy Butch</p> <p>Approved unanimously As discussion was completed an email vote to approve the contract will be carried out via email if necessary prior to the June council meeting As this is a new ministry, St, Peter's will use the Ministry Fund for this</p>
<i>Timeline</i>	Refer to distributed timeline	Goal for the first worship as a new congregation is Easter Sunday, April 09, 2023	Informational
<i>Pastor Mike's Contract</i>	The UPG recommends renewing Pastor Mike's contract for an additional year	Motion to renew Pastor Mike's contract made by: Tracy Heberling 2 nd by: Sandy Butch	Approved unanimously
<i>Next Joint Council Meeting</i>	Tuesday June 14, 2022 @ LOC	Tom Seifert presides	Informational
<i>Adjournment & Lord's Prayer</i>	@ 2033	Motion to adjourn made by: Tom Sarver 2 nd by: Sandy Butch	Approved unanimously

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Respectfully submitted,
Donna Musselman, St. Peter's Congregational & Joint Council Secretary