

UPG Parish & St. John's Windish Lutheran Church
Joint Council Meeting
St. Peter's Campus

Bethlehem, PA
November 16, 2021

Members Present: Gina Brockway, Sandra Butch, Ron Dalla Piazza, Susan DeAngelis, Lou Dravec, Steve Granlund, Rich Hawk, Tracy Heberling, Buzz Heidecker, David Kolman, Nancy Kostas, Ron Leposa, Sharon Lintner, Michel Lloyd, Donna Musselman, Tina Piscitello, Kenda Riley, Tom Sarver, Tom Seifert, Maria Skrilec, Linda Toltesi, Mike Truchan,			
Members Excused: Teryan Gerhard, Bonnie Harper, Kathy Remaly, Jon Terry			
Members Absent: Matt Bleier, Migdalia DeJesus, Harmony Gubich, Donna Mackaravitz, James Ritchie, Lois Ritchie			
Clergy/Staff members/Guests present: Pastor Suzanne Trump, Pastor Mike Button, Josh Gulotta, Linda Maule, Catherine Ziel, Jimmy Bleier, Catherine Ziel, Joe Bleier, Susan Vitez			
Topic	Discussion	Action	Resolution
<i>Call to Order</i>		@ 1901 by Tom Seifert(presider), Rich Hawk, & Sharon Lintner	
<i>Opening Prayer</i>		Offered by Pastor Suzanne	
<i>Approval of Agenda</i>		Motion to approve the agenda made by: Gina Brockway 2 nd by: Ron Leposa	Approved unanimously
<i>Approval of Minutes October 19, 2021</i>	As distributed	Motion to approve October minutes as distributed made by: Sandy Butch 2 nd by: Nancy Kostas	Approved unanimously
<i>Treasurer's Updates</i>	LOC as submitted & reported by Catherine Ziel St. Peter's as submitted & reported by Joe Bleier St. John's Windish as submitted & reported by Maria Skrilec	Motion to approve LOC report made by: Mike Truchan 2 nd by: Sandy Butch Motion to approve STP report made by: Donna Musselman 2 nd by: Rich Hawk Motion to approve STW report made by: Ron Leposa 2 nd by: Gina Brockway	Approved unanimously by LOC council members Approved unanimously by STP council members Approved unanimously by SJW council members
<i>Staff Concerns</i>			
<i>Resignation of Jodi Fitter, administrative assistant, @ SJW</i>	Effective January 01, 2022 Let Sharon or Pastor Suzanne know if you are aware of a potential candidate Position is PT		Informational
<i>Issues from Staff Meeting</i>	None		

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<i>Live Streaming</i>	<p>Live stream cabinet in place & is spectacular; cabinet created & built by Lou Dravec</p> <p>In the last 2 weeks we have had at least 30 viewers from Nigeria, some have even been following the UPG Facebook account</p> <p>Continue to need additional volunteers to learn to run the equipment</p>	<p>Brynn & Josh have learned the equipment</p> <p>Still looking for additional volunteers</p>	Informational
<i>Update on Transition Task Force Team</i>	<p>Next task force meeting is November 18, 2021</p> <p>Team continues to work on language to help us understand the difference between merger & consolidation</p>		Informational
<i>Committee Reports</i>			
<i>LOC Property Team</i>	<p>Requesting permission to put Christmas lights outside as December services will be held at that campus</p>	<p>Motion made to put lights outside made by: Tina Piscitello</p> <p>2nd by: Nancy Kostas</p>	Approved unanimously by the LOC council members
<i>St. John's Windish</i>	None		
<i>St. Peter's Ministry Coordinator Report</i>	Fire system checked today	<p>Motion to accept the Ministry Coordinator's report made by: Dave Kolman</p> <p>2nd by: Tracy Heberling</p>	Approved unanimously by the STP council members
<i>Joint GWOH & Stewards & Angels in Ministry</i>	<p>Thanks to all for the God's Work Our Hands Day</p> <p>Will provide holiday cards for local skilled nursing facilities; last year 1800 cards were distributed; number of cards needed this year slightly less</p>	<p>Cards will be available to sign on Dec. 12 after the 1030 service @ LOC</p>	<p>Informational</p> <p>Informational</p>

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	<p>Manor Care Old Orchard in need of small gifts for residents Thanksgiving baskets for 12 families are being assembled</p> <p>Small holiday ingathering will be held in Dec. as a large ingathering was held in July; 35 bottles of adult or children shampoo are needed</p>	<p>Stay tuned for more information on this Thrivent Action Team is being used for turkeys; Grocery store gift cards will be provided for each family to purchase the remainder of the items needed Will be included in the TWMA & daily email information</p>	<p>Informational Currently ~\$770.00 has been received for the gift cards</p> <p>Informational</p>
<p><i>Worship & Music Committee</i></p> <p><i>Christmas Eve Services</i></p> <p><i>Christmas Day & New Year's Day Services</i></p> <p><i>Post Holiday Sunday Services</i></p> <p><i>Service Times for the Beginning of the New Year</i></p> <p><i>1st Responders Luncheon at SJW Campus</i></p>	<p>Recommendations from the committee are:</p> <p>1) Christmas Eve – locations of the timed services were drawn by lottery: 3:00 PM @ LOC, 6:00 w/ live stream @ STP, 8:00 PM @ SJW</p> <p>2) No live services on either Christmas Day or New Year's Day Christmas Day will be the Christmas Eve recorded service, which will be available to view after 8:00 AM</p> <p>3) Possibility of a pre-recorded service for New Year's Day</p> <p>4) On Dec. 26 & Jan. 02 there will be one (1) service only; both at 10:30 AM</p> <p>5) Continue the current monthly rotation of campuses & services through March 2022: January SJW, February STP, March LOC</p> <p>Planned for Saturday, Jan. 15, 2022 with a snow date of Jan. 22, 2022</p>	<p>Motion to approve the committee's recommendation made by: Nancy Kostas 2nd by: Sandy Butch</p> <p>Motion to accept the committee's recommendation made by: Donna Musselman 2nd by: Linda Toltesi</p> <p>Motion to accept recommendations 3 & 4 made by: Gina Brockway 2nd by: Linda Toltesi</p> <p>Motion to accept the committee's recommendation made by: Tom Sarver 2nd by: Sandy Butch</p>	<p>Approved unanimously</p> <p>Approved unanimously</p> <p>Approved unanimously</p> <p>Approved with 22 yea votes & 1 nay vote</p> <p>Informational</p>

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<i>Weekday Morning Reflections During Season of Advent</i>	Brynn & Josh will doing a 15 min. Mon-Fri live stream & in person service during Advent		Informational
<i>Old Business</i>			
<i>COVID-19 Mask Update</i>	Positive test numbers continue to go up; need to maintain mask use until the test positivity rate is 5% or less		Informational
<i>STP budget</i>	As distributed last month Planned shortfall will be taken from the trust fund	Motion to recommend approval of the budget to the STP congregation made by: Michel Lloyd 2 nd by: Tom Sarver	Approved unanimously by the STP council members
<i>New Business</i>			
<i>Request from Little Village to use LOC building</i>	Requesting to use the building for two (2) hours/month Discussion included: What is involved in this request? Should there a fee for use to defray the cost of additional cleaning? Will there be an insurance issue? Are background checks required for those adults involved in the group?	Tom Seifert will contact the requestor to ascertain answers to these questions.	Informational
<i>STP council discussion on filling open positions</i>	There are three (3) terms due to expire in Dec. 2021 Tracy Heberling, Steve Granlund – both completing 1 st 3-year term Rich Hawk completing 2 nd 3-year term Kenda Riley offered to head the nominating committee	Tracy Heberling & Steve Granlund agreed to a 2 nd 3-year term on the council as both their current terms expire Dec. 2021 Joe Bleier expressed interest in the 3 rd open position Motion to accept Kenda for the nominating committee position made by: Michel Lloyd 2 nd by: Dave Kolman	Approved unanimously by STP council members
<i>December Joint Council Meeting</i>	Tuesday, December 21, 2021 @ LOC	Rich Hawk presides	

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	<p>Discussion surrounding the need to meet in December since it will be Christmas week Per the constitution STP needs to elect council officers</p>	<p>Motion to move this meeting to Dec. 28, 2021 made by: Tina Piscitello 2nd by: Sandy Butch</p>	<p>Approved unanimously</p>
<p><i>January Joint Council Meeting</i></p>	<p>Tuesday, January 18, 2022 @ 1900 @ SJW</p>		<p>Informational</p>
<p><i>Additional Comments/Questions</i> <i>Photos of UPG Members Have Been Removed at the STP Campus</i> <i>Reinstating Adult Bible Studies Other Than During Sunday School Hours</i> <i>Timeliness of Distribution of Reports for Council Meetings</i> <i>Youth Christmas Event</i></p>	<p>Discussion revolved around the fact that ALL UPG members are in these photos & they represent who we are Discussion revolved around the weekday/evening Bible studies that were in place prior to the pandemic; several people interested in leading these studies Reports for discussion at tonight's meeting were sent via email late AM today; that does not provide enough time for people to digest the information prior to the meeting Prior to the resignation of the Christian Ed staff the calendar included a youth event for Dec. 19, 2021 @ the LOC campus; event to include such things as: gingerbread house making, dinner, games, etc. A holiday function has been planned, through Josh Gulotta, Youth & Family Ministry Coordinator, also. Are two (2) separate functions necessary?</p>	<p>Pastors Mike & Suzanne will look at the possibility of increasing the number of adult Bible studies Will work at having reports distributed earlier in the future</p>	<p>Photos will be rehung Tina Piscitello will work with Josh Gulotta to combine the two (2) events into a single function that all youth will be able to attend.</p>

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<i>Bethlehem City Wide Petition to End Hate</i>	The Office of the Mayor of the City of Bethlehem, NAACP, & the Bethlehem Community Advisory Board have written a petition stating that Bethlehem is “no home for hate”	The petition was signed by members of the UPG & SJW staff this morning at the staff meeting. Any council members interested can sign after the council meeting. The petition will be available after church services for any church members to sign also	Informational
<i>Adjournment & Lord's Prayer</i>	@ 2025	Motion to adjourn made by: Tracy Heberling 2 nd by: Gina Brockway	Approved unanimously

Respectfully submitted,
 Donna Musselman, St. Peter's Congregational & UPG Council Secretary