

UPG Parish & St. John's Windish Lutheran Church
Joint Council Meeting
SJW

Bethlehem, PA
July 19, 2022

Members Present: Joe Bleier, Gina Brockway, Sandra Butch, Ron Dalla Piazza, Susan DeAngelis, Lou Dravec, Kathleen Fielding, Teryan Gerhard, Bonnie Harper, David Kolman, Ron Leposa, Sharon Lintner, Michel Lloyd, Linda Maule, Donna Musselman, Kenda Riley, Tom Sarver, Tom Seifert, Linda Toltesi, Paul Toub, Susan Vitez			
Members Excused: Brynn Anderson, Jimmy Bleier, Josh Gulotta, Tracy Heberling, Donna Mackaravitz			
Members Absent: Steve Granlund, Harmony Gubich, Buzz Heidecker, Tina Piscitello, Lois Ritchie			
Clergy/Staff members/Guests present: Pastor Suzanne, Pastor Mike, Maria Skrilec, Catherine Ziel			
Topic	Discussion	Action	Resolution
<i>Call to Order</i>		@ 1902 by Sandy Butch, Gina Brockway (presider), & David Kolman	
<i>Opening Prayer</i>		Offered by Pastor Mike	
<i>Approval of Agenda</i>	Corrected <u>Unit</u> Team to read <u>Unity</u> Team	Motion to approve agenda as corrected made by: Ron Leposa 2 nd by: Tom Seifert	Approved unanimously
<i>Approval of Minutes June 14, 2022</i>	Corrected spelling of Gina Brockway's name; added Tom Seifert to the list of members excused; corrected name of person who made the motion to change service time to 1030 under Worship & Music to Susan Vitez	Motion to approve June minutes as corrected made by: Susan Vitez 2 nd by: Ron Dalla Piazza	Approved unanimously
<i>Treasurer's Updates</i>	LOC as submitted & explained by Catherine Ziel St. Peter's as submitted & explained by Joe Bleier St. John's Windish as submitted & explained by Maria Skrilec All campuses experiencing higher expenses than income at this time	Motion to approve submitted reports for the UPG & SJW made by: David Kolman 2 nd by: Donna Musselman	Approved unanimously
<i>Staff Concerns</i>			
<i>Staff Reports</i>	As distributed		Informational

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	Brynn Anderson's last day will be August 05, 2022	Suggestion made to invite Brynn's replacement to the next council meeting	
<i>Issues from Staff Meeting Offering Collection after service</i>	Discussion concerning who is responsible for collecting the offerings after each service	Recommendation is to assign a council person to be named monthly to pick up the offerings & transport to their home building	Gina Brockway will cover SJW for the remainder of July & August Kenda Riley will cover STP for the remainder of July & August Sandy Butch will cover LOC for the remainder of July & August
<i>Committee Reports</i>	Discussion concerning multiple unity committee meetings that need to be posted on the master calendar available for all parishioners to see	All reminded to have committee heads make sure meetings are posted on the master calendar for all to see	
<i>LOC</i>	As distributed		Informational
<i>St. Peter's</i>	As distributed AC units X2 need to be replaced; the Nave unit will not be replaced @ this time pending decisions on the buildings Unit providing cool air to the Head Start area needs to be addressed	Lois Ritchie will be tasked with obtaining quotes to have this unit replaced	Informational David Kolman will speak with Lois
<i>St. John's</i>	None		
<i>Joint GWOH & Stewards & Angels in Ministry</i>	Many projects in the works for GWOH Sunday in September 2022	Next meeting August 23, 2022	Informational
<i>Worship & Music Committee</i>	Looking to restart a joint choir beginning in the Fall	Next meeting August 03, 2022	Informational
<i>Tech Team</i>	Met June 04, 2022	Next meeting August 08, 2022 Five (5) lines for the Bringing it Home Ministry have been suspended	Informational

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		due to non-use in order to avoid the monthly fee for those lines	
<i>Old Business</i>			
<i>COVID-19</i>	Lehigh & Northampton remain in the medium transmission category; continue to follow CDC guidelines		Informational
<i>Unity Team Report</i>	August congregation meeting (14 th) to vote on top 10 names until one (1) is chosen The team working on cataloging assets from each campus building is in need of volunteers from the STP campus	Recommendation made by the Naming Committee Next meeting August 21, 2022	Approved unanimously Gina Brockway will develop a letter to go out to the three (3) congregations explaining this process Informational
<i>Quarterly Review with Pastor Mike (STP & LOC only)</i>	July 27 @ 1600		Informational
<i>LOC Audit</i>	Has not yet happened		
<i>LOC Distribution of Tithing Bequest Monies</i>	The bequest funds will be equally divided & distributed to: New Bethany Ministries, Northeast Community Center, Bear Creek Camp, Victory House, & Temple Refugio Food Bank	Motion to divide & distribute the funds as discussed made by: Tom Seifert 2 nd by: Paul Toub	Approved unanimously by LOC council members
<i>Temple Refugio</i>	Currently \$1300 in account earmarked for this ministry Discussion concerning donating this amount to the food bank now or waiting until the end-of-the-year holidays	Motion to donate the total amount now to assist those who are food insecure made by: Tom Seifert 2 nd by: Bonnie Harper	Approved unanimously by LOC council members
<i>New Business</i>			
<i>STP Audit & Audit Team for 2023</i>	Audit date for 2022 has not yet been determined		

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	Looking for 3 council members for the 2023 audit		
<i>SJW gifting parsonage to sexton</i>	SJW is considering gifting their parsonage to their current sexton		Informational
<i>Notification of Special Celebrations</i>	Discussion concerning appropriate avenue to notify all parishioners of special celebrations: i.e.: significant birthday milestones, graduations, etc.	Will be discussed at the next staff meeting (August 02, 2022) in order to obtain input from those who are responsible for disseminating this type of information	
<i>Next Joint Council Meeting</i>	Tuesday, August 16, 2022 @ STP	David Kolman presides	Informational
<i>Adjournment & Lord's Prayer</i>	@ 2006	Motion to adjourn made by: Teryan Gerhard 2 nd by: Sharon Lintner	Approved unanimously

Respectfully submitted, Donna Musselman, St. Peter's Congregational & Joint Council Secretary
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