

**UPG Parish & St. John's Windish Lutheran Church
 Joint Council Meeting
 Light of Christ Campus**

**Bethlehem, PA
 June 15, 2021**

Members present: Matt Bleier, Gina Brockway, Sandra Butch, Ron Dalla Piazza, Lou Dravec, Teryan Gerhard, Harmony Gubich, Bonnie Harper, Rich Hawk, Tracy Heberling, Buzz Heidecker, Nancy Kostas, Ron Leposa, Donna Mackaravitz, Donna Musselman, Kathy Remaly, Lois Ritchie, Tom Seifert, Maria Skrilec, Mike Truchan			
Clergy/Staff members/Guests present: Pastor Suzanne Trump, Pastor Mike Button, Joe Bleier, Kenda Riley, Linda Maule, Susan Vitez, Catherine Ziel			
Topic	Discussion	Action	Resolution
<i>Call to Order</i>		@ 1905 by Gina Brockway, Tom Seifert, & Rich Hawk (presider)	
<i>Opening Prayer</i>		Offered by Pastor Suzanne	
<i>Approval of Agenda</i>		Motion to approve made by: Gina Brockway 2 nd by: Ron Dalla Piazza	Approved unanimously
<i>Approval of Minutes May 18, 2021</i>		Motion made to approve council minutes from May meeting made by: Tom Seifert 2 nd by: Tracy Heberling	Approved unanimously
<i>Treasurer's Updates</i>	LOC as submitted & reported by Catherine Ziel St. Peter's as submitted & reported by Joe Bleier Need to designate placement of left over funds from several memorial contributions that remain St. John's Windish as submitted & reported by Maria Skrilec	Motion to move those funds into the youth ministry fund made by: Donna Musselman 2 nd by: Lois Ritchie Motion to approve submitted reports for the UPG & St. John's Windish made by: Kathy Remaly 2 nd by: Sandy Butch	Approved unanimously Approved unanimously
<i>Staff Concerns</i>			
<i>Update on Staff Positions</i>	Job description for Kelly is being reviewed for future posting of position		Informational

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<i>Recommendation to hold monthly outdoor worship at the Synod Center</i>	For the months of July, August, & September Plan is to hold an outdoor fellowship time after these services	Motion to hold monthly outdoor worship at the Synod Center with fellowship to follow made by: Worship & Music Committee 2 nd by: Donna Musselman	Approved unanimously
<i>Update on Live-Stream Equipment</i>	Challenges with wiring: cables & instructions provided did not match	David Kolman & Rich Hawk to meet 6/16/21 to finish wiring Possibly able to finish camera installation also	Informational
<i>Update on Transition Task Force Team</i>			
<i>Acceptance of Staff Subgroup Document</i>	Meeting held Feb. 02, 2021 & document accepted by the transition team at their last meeting Acceptance of the document simply signifies thanks to the group for their work & suggestions – it is a starting point for future discussions	Motion to accept the Staff Subgroup document made by: Lois Ritchie 2 nd by: Sandy Butch	Approved unanimously
<i>Town Hall Meetings</i>	July 25, 2021 at Light of Christ Campus after 0900 worship August 01, 2021 at St. John's Windish Campus after 0900 worship August 08, 2021 at St. Peter's Campus after 0900 worship	A letter will be sent to all congregation members in July providing dates, times, & places for these meetings	Informational
<i>Old Business</i>			
<i>Growing Young Book Club</i>	Recommendation made for name tags to be worn during worship & other communal gatherings to assist with getting to know everyone	Motion to accept the recommendation & have the Growing Young Club run with it made by: Gina Brockway 2 nd by: Tom Seifert	Approved unanimously

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	<p>Suggestion made to encourage people make their own unique name tag</p> <p>Suggestion made to use a lanyard, rather than a pin, to protect clothing</p> <p>Recommendation made to develop a mentoring program for youth</p> <p>Current culture requires a number of legal requirements to be fulfilled when working with youth in order to maintain safety for all involved</p> <p>Recommendation made to man a booth at local events to disseminate information about our church campuses</p> <p>Suggestion to have a booth at SJW during parking for Musikfest, at the neighborhood farmer's market on the greenway, &/or during 1st Friday on the South Side</p>		
<p><i>New Business</i></p>			
<p><i>God's Work Our Hands Stewards & Angels in Ministry</i></p>	<p>9/12/21 is GWOH Day</p> <p>Recommendation made to open up our outdoor worship on this date to the mission district</p> <p>Mission District requested to have service @ 1030</p>	<p>Motion to approve GWOH Day made by: Sandy Butch 2nd by: Bonnie Harper</p>	<p>Approved unanimously</p>
<p><i>Recommendations for worship from the Worship & Music Committee) (Worship & Music Committee recommendations in</i></p>	<p>Sunday summer worship services will begin at 0900</p> <p>Campuses will be rotated as is currently the practice</p>	<p>Motion made to rotate campuses for Sunday summer worship services, with a starting time of 0900, made by: Mike Truchan 2nd by: Donna Mackaravitz</p>	<p>Approved unanimously</p>

<p>bold print; joint council recommendations in regular print)</p>	<p>Recommendation to return to the use of bread/wafers & wine/grape juice as done pre-pandemic Recommendation made to use a continuous, center aisle process for communion</p> <p>Recommendation to return to pre-pandemic practice of congregation singing during worship services Recommendation made to begin congregational singing after 06/28/21 when the state COVID mitigation guidelines end</p> <p>Recommendation made to have a fall worship schedule of 0830 & 1030 Sunday services (rotating campuses) with Sunday School at 0900 (Light of Christ campus) Recommendation made to change Sunday worship times to 0800 & 1030 in order to provide more time for Pastors to navigate to different campuses & for the LOC chime members to hold practices between services</p> <p>Recommendation made to rotate campuses for all weekend worship services AND Sunday School in order to decrease</p>	<p>Motion made to begin continuous, center aisle communion with bread/wafers & wine/grape juice by: Sandy Butch 2nd by: Donna Mackaravitz</p> <p>Motion made to resume congregational singing after 06/28/21 by: Ron Laposa 2nd by: Tom Seifert</p> <p>Speak w Christian ed re: site for Sunday school</p> <p>Motion made to use 0800 & 1030 as the Sunday worship service times beginning in fall by: Gina Brockway 2nd by: Bonnie Harper</p> <p>After MUCH extensive discussion on this topic Pastors Suzanne & Mike will meet with the Christian Ed Committee to discuss</p>	<p>Approved unanimously</p> <p>Approved unanimously</p> <p>Approved unanimously</p>
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	confusion as to what offerings are being held on which campus & at what time(s)		
<i>Cancellation of July Joint Council Meeting</i>	Discussion centered on need to meet in July. Unless there is a pressing issue the recommendation was made to cancel the July council meeting	Motion made to cancel the July joint council meeting by: Ron Dalla Piazza 2 nd by: Lou Dravec	Approved unanimously
<i>Adjournment & Lord's Prayer</i>	@ 2027	Motion by: Teryan Gerhard 2 nd by: Tracy Heberling	Approved unanimously
Next council meeting will be held on Tuesday, August 17, 2021 @ 1900 – @ SJW			

Respectfully submitted,
 Donna Musselman, St. Peter's Congregational & UPG Council Secretary