

**UPG Parish & St. John's Windish Lutheran Church
Joint Council Meeting
ZOOM conference**

**Bethlehem, PA
October 20, 2020**

Members present: Bonnie Harper, Donna Musselman, Nancy Kostas, Rich Hawk, Ron Dalla Piazza, Matthew Bleier, Lou Dravec, Cindy Kemp, Jon Terry, Gina Brockway, Harmony Gubich, Teryan Gerhard, Mike Truchan, Lois Ritchie, Steve Granlund, Maria Skrilec, Tracy Heberling, Migdalia De Jesus, James Ritchie, Sandy Butch, Pam Royal, Penny Weiss, Kathy Remaly

Members excused: Jacquie Radtke, Ron Leposa, Michel Lloyd

Members absent: Keith Young, Donna Mackaravitz, Tom Seifert, Buzz Heidecker, Sandy Vajda

Staff members/guests present: Kenda Riley, Joe Bleier, Linda Maule, Josh Gulotta, Jelissa Diaz, Kasey Bosco, Delynn Gerhard, Tracy Haas, Tina Piscitello, Catherine Ziel

Topic	Discussion	Action	Resolution
<i>Call to Order</i>		@ 1903 by Rich Hawk, Nancy Kostas (presider), & Gina Brockway	
<i>Council Worship</i>		Prayer offered by Pastor Suzanne	
<i>Approval of Agenda</i>		Motion to approve made by: Sandy Butch 2 nd by: Mike Truchan	Approved unanimously
<i>Approval of Minutes</i>	August – Lou Dravec's name misspelled September – Cost for Power Lehigh Valley should be \$1200.00 NOT \$12,000/00 dollars	Name spelling corrected by Donna Musselman; amended minutes will be resent Motion to approve amended minutes for August made by: Ron Dalla Piazza 2 nd by: Gina Brockway Figure revised to \$1200.00 by Donna Musselman; amended minutes to be sent Motion to approve amended minutes for September made by: Sandy Butch 2 nd by: Gina Brockway	Approved unanimously Approved unanimously
<i>Treasurer's Updates</i>	LOC as submitted & reported by Catherine Ziel St. Peter's as submitted & reported by Joe Bleier St. John's Windish as reported by	Motion to approve submitted reports for the UPG & made by: Gina Brockway 2 nd by: Sandy Butch	Approved unanimously

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	Maria Skrilec		
<i>Pay structure for Kelly Cascario</i>	Discussion surrounding initial hiring contract for Kelly included a provision to increase pay to \$20.00/hour after a probationary period; that period expired in September; however the pay increase was overlooked at that time	Motion to increase Kelly's hourly pay from \$18.00 to \$20.00 & increase her work hours from 25 to 30/week, beginning this month & extending through 2021 made by: Nancy Kostas 2 nd by: Sandy Butch	Approved unanimously
<i>Update on return to indoor worship</i>	Current indoor worship attendance is ~73 for combined 2 worship services Donna discussed current PA state infection numbers, which are as high, or higher, than infection numbers in spring It was brought to the council's attention that cessation of Sunday School would be difficult for the children	Motion to continue indoor, in person worship through November made by: Sandy Butch 2 nd by: Bonnie Harper	Approved unanimously
<i>Update on return to indoor meetings of outside ministries</i>	No change from September minutes	Outside ministries will begin in November	Informational
<i>Update on Live-Stream Equipment</i>	Vendor has been paid but is unable to provide a ship date for components at this time; will ship components as they are received		Informational
<i>Update on Bringing It Home Ministry</i>	Sub-committee meeting is scheduled for Wednesday, Oct. 21 Devices won't be ready until sometime next week Verizon double billed UPG	Joe Bleier & Pastor Jerry working to have that corrected	Informational
<i>Update on Transition Task Force</i>	All 4 sub-committees have had	Reports will be shared as they are	Informational

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	initial meetings 1 sub-committee has completed their mission	ready	
<i>Worship & Music</i>	Meeting held October 19 with recommendation made to hold ALL X-mas Eve services as pre-recorded & made available on line Reason for recommendation is the anticipated number of people likely to attend these services & the inability to accommodate within the Covid-19 safety practices being followed for in person worship Discussion also around the need for people to be able to attend in person worship at this time of the year	Motion made via form of recommendation by: Worship & Music Ministry Team	Approved with one (1) Nay vote
<i>Update on Power LV Membership</i>	Group will hold a leadership summit in November In order to be part of that summit we need to submit our application & payment now; that will give us 1 vote from each campus	Motion made to submit application & offer a payment of \$100.00 made by: Pastor Suzanne 2 nd by: Penny Weiss Several people have reached out to Pastor Suzanne to express interest in social justice issues & will be asked about interest to attend the leadership summit	Approved unanimously
<i>Old Business</i>	None		
<i>New Business</i>			
<i>LOC usher reminder</i>	Cliff Bengston will call LOC members to solicit usher help		Informational
<i>Adjournment & Lord's Prayer</i>	@ 1756	Motion by: Teryan Gerhard 2 nd by: Donna Musselman	Approved unanimously

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Next council meeting will be held on **Tuesday, November 17, 2020 @ 1900** via ZOOM

Respectfully submitted,
Donna Musselman, St. Peter's Congregational & UPG Council Secretary