

UPG Parish & St. John's Windish Lutheran Church
Joint Council Meeting
STP (conflict with another meeting @ LOC)

Bethlehem, PA
September 20, 2022

Members Present: Joe Bleier, Jimmy Bleier, Gina Brockway, Sandra Butch, Susan DeAngelis, Kathleen Fielding, Teryan Gerhard, Steve Granlund, Bonnie Harper, Tracy Heberling, Buzz Heidecker, David Kolman, Ron Leposa, Sharon Lintner, Linda Maule, Donna Musselman, Tom Seifert, Linda Toltesi, Paul Toub, Susan Vitez			
Members Excused: Ron Dalla Piazza, Lou Dravec, Kenda Riley			
Members Absent: Harmony Gubich, Michel Lloyd, Donna Mackaravitz			
Clergy/Staff members/Guests present: Pastor Suzanne, Pastor Mike, Maria Skrilec, Catherine Ziel			
Topic	Discussion	Action	Resolution
<i>Call to Order</i>		@ 1900 by Sandy Butch (presider), Gina Brockway, & David Kolman	
<i>Opening Prayer</i>		Offered by Pastor Suzanne	
<i>Approval of Agenda</i>	Add approval of constitution & bylaws for Blessed Trinity under the Unity Team report	Motion to approve agenda as amended made by: Donna Musselman 2 nd by: David Kolman	Approved unanimously
<i>Approval of Minutes August 16, 2022</i>	As distributed	Motion to approve August minutes made by: Joe Bleier 2 nd by: David Kolman	Approved unanimously
<i>Treasurer's Updates</i>	LOC as submitted & explained by Catherine Ziel St. Peter's as submitted & explained by Joe Bleier St. John's Windish as submitted & explained by Maria Skrilec All campuses continue to experience higher expenses than income	Motion to approve submitted reports for the UPG & SJW made by: Susan Vitez 2 nd by: Gina Brockway STP audit committee met 08/31/2022; proposed 2023 budget ready	Approved unanimously
<i>Staff Concerns</i>			
<i>Staff Reports</i>	As distributed		Informational
<i>Issues from Staff Meeting Retirement</i>	Jim Long, organist SJW, has submitted his intent to retire effective October 31, 2022	Discussion will occur with remaining 2 organist/choir directors on how best to handle this	Informational

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<p><i>Resignation</i></p>	<p>Marion Jaytileke, executive assistant to the pastor STP, resigned effective 09/16/2022</p> <p>A personnel committee will need to be formed to find a replacement for the executive assistant position</p>	<p>Josh Gulotta will take on the weekly bulletin; Matt Pizsel will take on Constant Contact email duties Lois Ritchie will absorb some of the basic reception duties at this time Motion to have Josh Gulotta work 10 additional hours for the purpose of doing the weekly bulletins made by: Tom Siefert 2nd by: Paul Toub</p>	<p>Approved unanimously</p> <p>David Kolman (STP), Sharon Lintner (SJW), & Kathy Raphael volunteered for this committee</p>
<p><i>Committee Reports</i></p>			
<p><i>LOC</i></p>	<p>As distributed</p>		<p>Informational</p>
<p><i>St. Peter's</i></p>	<p>As distributed</p>		<p>Informational</p>
<p><i>St. John's</i></p>	<p>As distributed</p>		<p>Informational</p>
<p><i>Joint GWOH & Stewards & Angels in Ministry is now "Blessed Angels in Ministry" (BAM)</i></p>	<p>A total of \$500.00 was made from bake sale on GWOH Sunday A total of \$600.00 will be donated to the Bethlehem Christmas Pageant Action team will be used for Thanksgiving baskets for the meat option; will seek grocery gift card contributions to be included in those baskets Xmas card signing in Dec. Giving tree for Head Start kids in December</p>	<p>Grocery gift cards or cash to purchase will be collected on all October & the 1st 2 Sundays in November</p>	<p>Informational</p>

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	Refer to the bulletins & emails for multiple other projects that have been ongoing		
<i>Worship & Music Committee</i>	Next meeting September 22, 2022		Informational
<i>Tech Team</i>	Currently there are 16 active tablets with 4 not having been used in several months		Informational
<i>Fellowship Committee</i>	No update		
<i>Old Business</i>			
<i>COVID-19</i>	Positive test results & case numbers remain steady; per the CDC the Lehigh Valley is considered to be in the low category of transmission		Informational
<i>Unity Team Report</i>		Next committee meeting is Sunday, September 25, 2022	
<i>Constitution & By Laws</i>	On agenda for the Synod council meeting for Oct. – exact date not yet known	Distributed via email for presentation & vote at the September 2022 joint council meeting Motion to accept the proposed constitution & by laws for Blessed Trinity made by: Donna Musselman 2 nd by: David Kolman	Approved unanimously
<i>Congregation Update</i>	Updates continue to be provided via social media & written formats on an on-going basis	The three (3) co-chairs will provide an in-person update for the congregation following worship services on Saturday, Oct. 01, 2022 & Sunday, Oct. 02, 2022	Informational
<i>Naming Committee</i>	The functioning of this committee has been completed with the joint congregation vote to adopt the name of Blessed Trinity Lutheran Church		Informational
<i>LOC Audit</i>	Completed		Informational

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<i>Property Appraisals</i>	An email vote was taken concerning a change in the cost of this item. Due to a misunderstanding the cost will be \$1300.00 more than previously thought.	The cost will be divided between all three (3) campuses.	Approved unanimously via email joint council vote
<i>New Business</i>			
<i>2023 Giving Envelopes</i>	STP 2023 envelopes have been ordered		Each campus will order their own for 2023
<i>Calling a New Pastor</i>	Council members & Unity Team members will meet with Pastor Jean Huber in November concerning the next steps in this process		Sandy Butch, Gina Brockway, & David Kolman volunteered to meet with Pastor Jean Huber
<i>Conflict with Meeting time/place</i>	NA holds meetings @ LOC on Tuesday evenings that conflict with the scheduled joint council meeting when slated for that campus.		Joint council meetings will be rotated between the SJW & STP campuses to avoid this conflict in the future
<i>Next Joint Council Meeting</i>	Tuesday October 18, 2022 @ SJW	Gina Brockway presides	Informational
<i>Adjournment & Lord's Prayer</i>	@ 2026	Motion to adjourn made by: Teryan Gerhard 2 nd by: Susan Vitez	Approved unanimously

Respectfully submitted,
 Donna Musselman, St. Peter's Congregational & Joint Council Secretary